

Message

Memorial M.S.

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407-245-1810

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Assistant Principal

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**6th Grade/7th Grade (Alpha A-L)
Guidance Counselor**

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Guidance Counselor**

Ms. Tameka Washington, ext. 2224
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Staffing Specialist

Ms. Cotton, ext. 2233
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SAFE Coordinator

School Hours

M, T, TH, F
9:30 a.m. – 3:50 p.m.

Wednesday
9:30 a.m. – 3:50 p.m.

Visit Our Website
www.memorial.ocps.net

A Message From The Principal

Dear Memorial Family,

Hello, my name is Fred Heid and I am your Principal here at Memorial Middle School. The summer seems to be flying by. And, as a result I want to take this opportunity to keep you informed as to the ongoing changes here at Memorial Middle School. As the newly appointed Principal I felt the need to provide you with some information about me. I am focused and committed to each child's overall success. This success is measured through each child's academic, emotional and social development. Our effort to develop the "whole child" means that your child will be exposed to a rigorous curriculum while at the same time being offered extension opportunities through the arts and technology sciences.

Instructionally, we have made several changes to ensure that we are meeting the needs of all learners. This has resulted in an expansion of our reading programs to target students in the lowest 30 percentile. It also includes the addition of several High School credit offerings. I am pleased to announce that last year's 8th grade teachers and students did an excellent job on the Writing exam. In order to sustain this growth and success we are expanding the writing program and its components to all grade levels in an effort to continually improve in this area. This means that students in grades 6-8 will all be exposed to FCAT writing simulations on a regular basis.

To facilitate parent school communication we have established Wednesdays as our school home communication date. This includes all progress reports and report cards so please make it a point to ask your child for important school information each Wednesday afternoon. Additionally, you can expect at least one "connect orange" automated phone message from me each month. I will share upcoming events and activities as well as using this as a means to congratulate our students and staff on their accomplishments throughout the year. Finally, please check out our school website at www.memorial.ocps.net. The site is currently under renovation to update it for the upcoming year but details important information on all aspects of our school.

I hope that this newsletter serves to keep you informed throughout the year. I encourage you to become involved in our school and help us make Memorial Middle School a positive place for our students to grow. In an effort to continue improving classroom instruction, student safety, and the overall quality of education being provided to all Memorial Middle School students, a number of changes have been made. As you look over the policies and changes listed below, please keep in mind that our goal is to provide all Memorial Middle School

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...principal's message continued

children with the best learning environment possible to promote their social, emotional, physical and intellectual growth.

The following outlines some of the changes we have made for the 2009-2010 school year at Memorial Middle:

- An enhanced learning environment to enable every child to succeed has been established.
- Continued implementation of "Research Based" effective instructional strategies to promote Reading and Writing, and Vocabulary Development in all academic areas.
- Continued expansion of the Writing curriculum across all grade levels.
- Expansion of student clubs and organizations to include: Pep Squad, Student Council, SAFE Ambassadors, Reading Club, Wellness, Chess, Rocketry, Robotics, and several others.
- Expansion of course offerings including several for High School credit to now include, Algebra I Honors, Earth Science, Foreign Languages (Spanish, Latin, and Chinese), Web Design, and Keyboarding.
- Revised dress code policy in effect for 2009-2010 school year has been updated (see below).

We are all very excited about the start of a new school year in August. We welcome your positive participation in any of the decision making groups or committees meeting this summer and throughout the school year. If you have any questions or concerns regarding any aspect of your child's schooling, please feel free to contact us here at 407-245-1810. We welcome your inquiries and look forward to working with you to make our school the best in OCPS.

Sincerely,

Fred R. Heid
Principal

New School Hours

Memorial Middle School hours will now be 9:30 a.m.-3:50 p.m. Monday, Tuesday, Thursday and Friday and 9:30 a.m.-2:50 p.m. Wednesday.

Back To School Celebration

Memorial Middle School will host its Back to School Celebration on Friday, August 21st.

9:30 a.m. -11:00 a.m. 6th Grade

1:30-3:00 p.m. 7th & 8th Grades

- Pick-up Student Schedules
- Meet Teachers and Staff
- Supplemental Educational Services (SES)
- Vendor Fair for Free Tutoring
- PTSA, SAC, ADDitions Sign-up

Parents please stop by to obtain your child's schedule. Your child's immunization records must be current in order to receive a schedule.

Vision Statement

Memorial Middle School will promote a nurturing learning community supported by highly qualified faculty and staff that utilize best practices in a consistent rigorous curriculum to foster character development, a college-going culture, and intercultural awareness where all students will have the skills to succeed.

An information and communication resource for parents, students, staff, and friends of Memorial Middle School.

30 Minute Rule

Our official school start time is 9:30 a.m. and our dismissal time is 3:55 p.m. (2:55 on Wednesdays) Students should not arrive to school prior to 9:00 a.m. and should be picked up no later than 4:20 p.m. (1:20 on Wednesdays). Florida Statue 1003.31 requires that the school system provides supervision for students 30 minutes before the school day begins and 30 minutes after the school day ends. Therefore, supervision is provided from 9:00 a.m. until 4:20 p.m. Please ensure that your child does not arrive to school prior to 9:00 a.m. and that he/she is picked up no later than 4:20 p.m. (3:20 on Wednesdays).

Our goal is to ensure that all of our students arrive and leave school safely and that adequate supervision is available during these times. For those with concerns regarding the early release times we highly encourage you to enroll your son/daughter in the After School Program. This can also serve as an emergency alternative should you have an issue arise that would prevent you from being able to pick up your child on time. The After School applications are available in the front office.

This rule also applies to after school activities such as dances, athletic events and performances. Students who are not picked up within 30 minutes following a scheduled event will not be allowed to attend/participate in another activity during the remainder of the nine week period.

Thank you for your cooperation in playing your role to help our school team provide a safe and positive learning environment for all students.

Visitors, Parents and Non-School Personnel

Orange County Public Schools requires ALL visitors, parents and non-school personnel to report to the school's MAIN OFFICE each time they enter the campus to sign in and secure a "Visitor's Pass". Visitor's Pass must be issued from the MAIN OFFICE and VISIBLY worn during your duration on campus. This requirement is not intended to be a hindrance; it is for the safety of all on campus. Official identification is required when signing a student out of school.

International Baccalaureate Middle Years Program (IB-MYP)

Memorial is an authorized as an official International Baccalaureate Middle Years Program (IB MYP) World School. Memorial joins the ranks of just over 600 schools from across the world that have achieved this recognition. As one of the Superintendent's initiatives in 2006, the IB MYP offers the opportunity for high achievement and academic rigor at the middle school level, with a vertical alignment to the high school International Baccalaureate Diploma Program.

The designation of World School status is the culmination of the three years of extensive professional development and curriculum planning at Memorial and Jones High School.

According to the International Baccalaureate mission statement, the program aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect. To this end, the organization works with schools to develop challenging programs of international education and rigorous assessment.

For further information about IB, please contact Ms. Cloy at (407) 245-1810.

Advancement Via Individual Determination (AVID)

AVID is a program designed to help middle performing middle and high school students prepare for and succeed in colleges and universities. Students in the program commit themselves to improvement and preparation for college. AVID offers a rigorous program of instruction in academic "survival skills" and college level entry skills. The AVID program teaches the student how to study, read for content, take notes and manage time. Students participate in collaborative study groups or tutorials led by tutors who use skillful questioning to bring students to a higher level of understanding.

Memorial is in the process of expanding the AVID philosophy and strategies across the entire campus. Specifically, we will be using the AVID organizational strategies and note taking to promote academic success.

Title I

Title I helps to ensure that all children have the opportunity to obtain a high-quality education and reach proficiency on challenging state academic standards and assessments. As the largest federal program supporting elementary and secondary education, Title I targets these resources to the districts and schools where the needs are greatest.

Title I provides flexible funding to Memorial Middle School that will be used to provide additional instructional staff, professional development, extended-time programs, and other strategies for raising student achievement. The program focuses on promoting school-wide reform and ensuring students' access to scientifically based instructional strategies and challenging academic content.

School Advisory Council (SAC)

The School Advisory Council is a group of interested parents, teachers, support personnel, administration, community members and business partners who meet once a month to help design a systematic plan for the school. Strategic planning assists a school in four ways: finding direction, setting priorities, focusing efforts on improving student outcomes and helping guide the school's future. The council develops the School Improvement plan which guides everything we do at Memorial. We encourage you to join in order to make a positive difference at Memorial Middle School.

All Sac and PTSA meetings are the 2nd Tuesday of every month starting at 6 PM in the media center.

SAC Officers

Chair Sharon Wiley
Co-Chair Patty Cloy

If you are interested in serving on SAC, please contact Ms. Green at 407-245-1810, ext. 2271.

Student Progression

Students must pass 3 of the 4 academic courses (Language Arts, Math, Science and Social Studies) and achieve a Level 2 or above on the FCAT Reading to progress to the next grade level.

Parent Teacher Student Association (PTSA)

The PTSA is an organization that supports our school in many ways. Each student benefits from the PTSA's effort on our campus. You are invited and encouraged to attend. Students are encouraged to become active members as well. Membership dues are \$5.00 per individual. A membership form will be included in the folder sent home with your child on the first day of school. You may also join on August 21st at our Back to School Celebration.

If you are interested in serving on the PTSA Board, please contact Ms. Green at (407) 245-1810, ext. 2271.

Parent Leadership Council (PLC)

Parent Leadership Council meets on a month basis to discuss ideas, plans, and recommendations to improve the services provided for the bilingual / LEP (Language Enriched Pupil) students of Memorial Middle School. PLC will elect officers for the 2009-2010 school year. If you are interested in serving on the PLC Board, please contact Ms. Saintil at (407) 245-1810.

Progress Reports/Report Cards

Progress Reports are distributed at the midpoint of each 9 week grading period. Report cards are distributed at the end of each 9 week grading period. If you have any questions regarding your student's Progress Report or Report Card, please call their grade level guidance counselor.

Progress Report Dates Report Card Dates

September 30, 2009

November 6, 2009

December 9, 2009

January 29, 2010

March 3, 2010

April 9, 2010

May 12, 2010

June 17, 2010



Open House

The Memorial Middle School Open House will be held on Wednesday, September 30th from 6:00 to 8:00 p.m. During this time, parents will have a chance to tour our campus and meet their child's teachers. Please be aware that due to the short period of time and the large number of visitors no individual conferences are held during Open House. Any parent or guardian wishing to request a parent teacher conference is encouraged to fill out the request form during their visit. Counselors will then collect these request forms and will coordinate with teachers to schedule needed conferences.

Partners in Education

Memorial Middle School is currently seeking Partners in Education. Partners in Education are businesses that help our school with volunteer hours, materials and other corporate resources and funding. If you or your business is interested in becoming a Partner in Education please contact Ms. Arrington at (407)245-1810.

Student Assistance & Family Empowerment Program (SAFE)

The Student Assistance and Family Empowerment (SAFE) Program is available to all students at Memorial Middle School. The programs provides a continuum of prevention and intervention services in the areas of Alcohol, Tobacco, Drugs, and Violence Services and are delivered by Ms. Cotton, the SAFE Coordinator. A SAFE team is formed to assist with the planning of intervention services for each case. The team includes administrators, teachers, guidance counselors, SRO, nurse, and support staff. Students in need of assistance based on behaviors that place them at-risk are referred to the program and interviewed for placement of services. Referrals are made by parents, students, faculty/staff, and administrators. In addition to drugs and violence, the SAFE program also addresses other issues such as: Grief, Loss, Child Abuse Divorce, Family Problems, Teen Pregnancy, Depression, Suicide, Homelessness, HIV and other sexual issues.

Take Home Items

Emergency forms, free and reduced lunch forms, insurance forms, etc. will be distributed to students on the FIRST day of school. Please expect these forms to be brought home on Monday, August 24th. Please complete the forms and have the student return them to their FIRST PERIOD teacher on Tuesday, August 28th.

ADDitions

If you have talents, skills and some spare time then WE NEED YOUR HELP!!! As an ADDitions volunteer, you can contribute assistance and support to our students, teachers and school staff. School volunteers support the work of teachers and school staff by providing an extra pair of hands to assist in meeting the needs of students. You could be a classroom assistant, clerical assistant, tutor and more. The opportunities to become involved are plentiful and the help you will provide is priceless. If you would like to become an ADDitions volunteer, please register online at <http://volunteer.ocps.net> or contact Ms. Green at 407-245-18410, ext. 2271 for further assistance.

Clinic and Medication Information

The school has the responsibility for first aid only. In cases, of illness, the child will be cared for until the parent arrives at the school or the student is returned to class. In all cases, a reasonable attempt will be made to contact a parent using the information on file. In case of minor injury, attention will be given and the child will return to class. In case of a major injury, first aid will be given and the parent will be notified using the information on file. The principal or her designee will determine when emergency vehicles will be called.

If your child is taking medication, which is to be administered at school, it MUST be left in the clinic. The parent must bring the medication in its original container and complete an "Authorization for Medication" form. Students are not allowed to carry any medication at anytime while on school property. This includes prescriptions, over the counter medication, vitamins, or supplements.

Counselors' Corner

Guidance services are provided to all the students at Memorial. These services include educational planning, interpretation of test scores, occupational information, study help, help with home, school and/or social concerns or any questions students may have and would like to discuss with a counselor.

Guidance Staff

Ms. Hadley
Guidance Counselor
Mrs. Neal
Guidance Counselor
Ms. Washington
Placement Specialist

Student Code of Conduct

All students will receive a copy of the Orange County Student Code of Conduct. This disciplinary code is used at Memorial to administer the consequences of misconduct by students. The code is reviewed with students at the beginning of each nine week period. We believe that all students are entitled to attend classes in a safe and positive learning environment. Any disruption of the normal educational process by a student will result in disciplinary action. Possible actions taken include:

- | | | |
|----------------|-----------------------|---------------------|
| Parent Contact | Guidance Referral | SAFE Referral |
| Verbal warning | Counseling | Behavioral Contract |
| Detention | Off-Campus Suspension | Loss of Privileges |



Immunizations

Immunization And Physical Requirements For School Attendance 2009-2010

Students must have documentation of immunizations before schedules will be issued.

- Physical Exam within one year of school entry
- Valid Florida DH 680 Immunization Form

All Grades Require

- DTP Series
- Polio Series
- Hepatitis B Series
- Measles, Mumps, Rubella (MMR)

PRE-K, 1st, 2nd, 3rd, 4th, 5th, 6th and 7th

- Varicella (Chickenpox)

K-12

- 2 doses Measles, Mumps, Rubella (MMR)

7-12

- Tetanus, Diphtheria (TD) Booster (TDAP is acceptable)

For further information, contact the Orange County Health Department at 407-836-2502.

Teen Xpress

Teen Xpress is a mobile health unit that provides primary medical care, physicals, immunizations and counseling for Memorial students. A team of healthcare providers, physicians and mental health professionals, specializing in adolescent care, treat uninsured and at-risk adolescents who would otherwise go without treatment.

Teen Xpress services include:

- Yearly physical exams
- Medications and immunizations
- Screening and treatment of common illnesses like colds, headaches and sore throats
- Diagnosis of early signs of health problems such as diabetes, heart disease or high blood pressure
- Counseling for issues such as depression, anger, anxiety or self destructive behaviors
- Confidential HIV screenings
- Referrals to specialists when needed
- Vision screenings – help in getting children glasses if they are necessary
- Nutrition counseling – to help kids learn how to treat and prevent chronic problems such as allergies, asthma and high blood pressure

Leaving School

Once students arrive on campus, they may not leave the school grounds without permission. Students leaving early must be signed out in the front office by their parent or guardian. Please note that in accordance with state and district guidelines any adult wishing to sign out a student must be identified by the parent or legal guardian on the student information screen as having the authority to do so and must present the front office staff with appropriate ID.

Transportation

Bus Routes: As of this mailing final bus routes and times have not been released. Once this information is available we will inform you by automated phone system and will have copies available during the orientation nights for your convenience. As a matter of policy we do not post this information within the community (i.e. Publix) to ensure your child's safety.

Walkers: We highly encourage walkers to stay in groups both on their way to school and when leaving for home. It is also encouraged that students obey all pedestrian

traffic rules (i.e. stay on the side walk, no horseplay near the roadside, cross only where there are crosswalks or crossing guards). We also encourage you to consider the use of a pedestrian safety tool such as a reflector and/or flasher as we may have students walking in poorly lit areas.

Bike Riders: Bicycles will be parked in the designated storage area by the gym. Students may not ride bicycles on the campus or on walkways at any time. Students must use a lock and chain to secure their bike in the storage area. As an added measure, students are

encouraged to register their bikes with the school resource officer. All students must wear a helmet while riding their bicycles.

Car Riders: All car riders are to report to the front entrance located on the northern side of the campus to await pick up. Parents are encouraged to pull all the way forward when waiting for their child as this will help alleviate some of the traffic congestion. Traffic in the parent pick up loop is heavy during the first few weeks of school and we ask that you follow the directions provided by the Police Officer and our staff to help ease traffic.

Bicycles

Bicycles are to be locked up in the bike rack area. Students must walk beside their bike anytime they are on campus. Students must have a helmet when using their bike.... this is a Florida State Law! When riding bicycles, students are to do so safely. Crossing major roads safely at the designated crossing areas is a very important safety practice.

Absolutely NO skateboards, roller blades, Heelys (roller-sneakers), or scooters are allowed on campus!

Walkers

Crossing guards are located at nearby intersections for the safety of all students. Please follow their directions at all times. Students are to walk on the sidewalks, when available. Student's must not block or impede vehicular traffic in any way. Please keep our community clean while walking home.

Free and Reduced-Price Lunches

Free and reduced-price lunch forms must be filled out every school year. The forms will be sent home for parents to complete on the first day of school. Please complete the free and reduced lunch form and return it to the school office as soon as possible.

Items to Leave At Home

Gum, candy, games, dolls, weapons (knives, toy weapons etc...), cameras, stuffed animals, radios, CD players, iPods, MP3 players, hand held video games, playing cards, dice or any other items that may interfere with the educational process are to be left at home. These items will be confiscated and disciplinary action will result. We encourage students to leave large sums of money and expensive jewelry at home unless they are willing to accept sole responsibility for them. The school will not be held responsible for money, purses, wallets, or any other valuable items.

Student Planners

All students will receive a student planner on the first day of school or upon enrollment. Students are expected to bring their planner to school daily in order to record assignments and homework. The planner is the primary form of communication between school and home. Please review the planner daily to keep track of your child's academic progress. If a student loses his or her planner, then he or she must purchase a replacement for \$5.00.

Attendance

Students are expected to be present and punctual to all classes throughout the year. Excused absences are those that occur due to student illness, a doctor/dental appointment, illness or death in the family, or a religious holiday observance. In order for an absence to be excused, the parent or guardian must send in a signed note with the student's full name, grade, date of absence and reason for absence within three days of the absence, to the school's attendance office. If a note is not sent, the absence will remain unexcused. Continuous unexcused absences will be referred to the school social worker for truancy.

Student ID Cards

To provide a safe and secure learning environment, Memorial Middle School is requiring all students to wear school-issued photo ID cards. School-issued photo ID cards should be worn at all times while on campus. The ID card will serve as a library card, lunch card and will be used for admission to some school activities. All students at Memorial will be issued an ID card free of charge within the first six weeks of school. Students who lose, damage or deface their ID cards must pay \$4.00 for a new card.

Tardiness

Students are tardy if they are not in class at the beginning of the school day. All tardies are considered to be unexcused and are recorded electronically. For truancy purposes, five tardies at the beginning of the school day equal one unexcused absence. Students will also be marked tardy by their teachers throughout the day if they are not in the classroom by the time the period bell has rung. These tardies are dealt with by the teacher/team/administrator. Only tardies at the beginning of the day are counted towards truancy.

Grading Policies

Letter grades are given on report cards for each subject as follows:

- A = 90 -100
- B = 80 - 89
- C = 70 - 79
- D = 60 - 69
- F = 59 and below

Conduct grades will now be based upon employability points earned each day. Each day a student enters the classroom they can earn up to 3 points for being On Time, Being Prepared, and by Participating. As these areas are vital to any student's overall success and given that there is a significant correlation between Behavior and Academics we are also including this as 5% of a student's overall academic grade in each class. Each nine week period has approximately 45 days where students can earn up to three points per day. A student's conduct grade will be based upon the following point scale:

- 1 = Satisfactory (91—135 points)
- 2 = Needs Improvement (46—90 points)
- 3 = Unsatisfactory (0—45 points)

Breakfast and Lunch Meal Prices

Breakfast

Paying Student	1.50
Adult	2.00
Milk Carton /Chug	.35/.50

Lunch

Paying Student	2.50
Super Combo	3.00
Adult	3.00

*Reduced-Price Breakfast and Lunch Meal Prices
Breakfast .30
Lunch .40

Progress Book

Progress Book is our online grade book where parents and students can access their performance at any time through the internet at parentaccess.ocps.net. As a policy, teachers are expected to update their weekly grades no later than each Friday by 6 PM. Passwords and login information will be sent home during the first few weeks of school. We encourage you to use this tool to help monitor your child's overall success.

Parent Conferences

Parent conferences are scheduled by the grade level counselor. Conferences are held with all team and exploratory teachers. Conferences are usually scheduled from 8:45-9:15 a.m. on Tuesdays and Thursdays. The best information is available by talking to all of them. Having input from teachers allows you to get a complete picture regarding student's academic performance. Sometimes there might be a problem in one class but not the others. Knowing this allows you work with your child on this area while praising him/her for the classes that are going well. Full team conferences are a valuable asset and part of the middle school philosophy.

Student Dress Code

The following is a brief description of our school dress code that should serve to provide you with some assistance in making your back to school clothing purchases:

Orange County Public Schools has a county wide dress code. However, the county also provides individual schools with the authority to define their own dress code guidelines as stated in the OCPS Code of Student Conduct which states "Individual schools are expected to use the district dress and grooming guidelines as minimum standards, but are encouraged to extend their own standards to meet the uniqueness of their school community."

- Any form of dress or hair style which is considered contrary to good hygiene or which distracts or disrupts the learning environment or its appearance is detrimental to the purpose or conduct of the school will not be permitted.
- All students are expected to follow the student dress code while on campus, attending, or participating in schoolsponsored extracurricular activities.
- Clothing normally worn when participating in a school sponsored extracurricular activity may be worn to school when approved by the sponsor, coach or principal. Examples would be athletic and band uniforms.
- Shoes shall be worn. Shoes with cleats, house slippers, backless shoes, strapless shoes, shoes with wheels and those that attach by lacing around feet and leg are not acceptable.
- Clothing which is fashionable but not acceptable includes halter tops, Tarzan-type shirts (one shoulder strap), strapless clothing, spaghetti-strap clothing, half shirts or short shirts, see-through or mesh tops, underwear shirts, shirts with long arm holes, inappropriately ripped, cutout, or torn clothing, clothing held together with laces, safety pins, etc.
- Clothes shall be worn as they are designed, shirts tucked in, pants secured (fitted) at the waist, belts worn and buckled if pants have belt loops, no underwear as outer wear (tops or bottoms), no underwear exposed, no pajamas.
- All shirts must be tucked in at all times.

- Clothing with holes, tears, or inappropriate patches are not allowed.
- Bare midriffs, bare sides and bare shoulders are not allowed.
- All tank tops must be a minimum of three fingers wide.
- Clothing that is too tight (spandex) or revealing (neckline too low) is not permitted.
- All sleeveless shirts and blouses must be at least three fingers wide on the shoulder.
- Students must be dress code compliant underneath any outer wear such as jackets or coats. Prior to entering the building and while on campus jackets, sweaters, coats or any other outerwear, must be unzipped or unbuttoned at all times.
- No T-shirts, towels, cloths or similar articles of clothing may be draped around the neck or shoulder. These items may not be hung from a pocket or waistband.
- Students wearing a Jersey must tuck in their shirt and must have an appropriate t-shirt underneath.

The following items are not permitted:

- Low rider pants or shorts, Unbuckled belts/pants
- Inappropriately worn clothing such as clothes worn backwards, inside out, shirttails out or unbuttoned
- Mini-skirts or dresses (must reach the tips of their fingers when the arms are held down at their side) even if wearing leggings underneath
- Flip flops, bathroom/bedroom slippers, backless shoes, pajamas, Pacifiers, or bare feet.
- Chain wallets, bike chains, Jewelry that is sharp or depicts drugculture, violence, tobacco, or sex are not allowed.
- Hats, bandannas, towels, and sunglasses are not allowed to be worn on campus.
- Piercings - other than earrings on ears are not allowed.
- Colored or designer contact lenses (i.e. cats eyes) are not allowed.

The school retains the right to change or modify the school dress code as needed throughout the year.

Students are encouraged to wear school uniform style clothing. Students not dressed appropriately will be asked to change clothing or given the opportunity to call home for another article of clothing to be brought to them while they wait in an alternative classroom. Appropriate consequences will follow for repeat offenders according to school policies.

NOTE: If there is a question as to appropriateness, students will be sent to an administrator, who will make the final decision for all dress code matters. Students violating this dress code will face the following consequences:

- **1st Offense:** Verbal/written warning, parent contact to request that other clothing be brought to school. If no one is available the student will be kept out of class for the remainder of the day in the In School Suspension room.
- **2nd Offense:** Wednesday detention (failure to serve this detention will result in further disciplinary action)
- **3rd Offense:** Saturday School
- **4th Offense:** In-School Suspension
- **5th Offense:** Suspension from school

SAC, PTSA and PLC Meeting Dates

- September 8, 2009
- October 13, 2009
- November 10, 2009
- December 8, 2009
- January 12, 2010
- February 9, 2010
- March 9, 2010
- April 13, 2010
- May 11, 2010

2nd Tuesday of every month at 6:00 p.m.

Detentions

Teacher Detention: These are issued by individual teachers due to a student's behavior in class. This is done as a second intervention by the teacher prior to a student being issued a discipline referral for repeated misconduct. These detentions may be served before or after school and do not exceed one hour. Students are responsible for having a parent or guardian sign the detention slip prior to the students being allowed to serve the detention. If a student loses their detention slip it is their responsibility to secure a note from the parent/guardian giving permission for the student to serve the detention. Failure to serve this detention will result in a disciplinary referral and may result in a student being suspended.

Administrative Detention: These detentions are only assigned by the administrative staff and are used to reinforce school and district behavioral guidelines. These detentions are to be served each Wednesday from 3-5 pm. Students must be on time to detention and must follow all detention rules (listed on the detention form). Should a student have an issue that will prevent him/her from being able to attend on a specified date it is their responsibility to bring in a written request to have a detention changed. Students will not be allowed to serve detention unless the form has been signed by a parent and/or guardian. Failure to serve an administrative detention will result in the following:

1st Offense	1 day Home suspension
2nd Offense	3 day Home suspension
3rd Offense	5 day Home suspension
4th Offense	10 day Home suspension

Make-Up Work

When a student has an excused absence, he or she will be given one day for each absence plus one to make-up the missed work. This is in keeping with OCPS policy: "It is the student's responsibility for getting, completing and handing in make-up work."

Athletic News

The Orange County Middle School Athletic Program consists of four sports. The sport changes with every nine week period. The sports are soccer, volleyball, basketball, and track. Soccer will start during the first week of school and each of the other sports will announce and hold a meeting prior to the first day of try-outs. In order for your child to participate in any sport they must maintain a 2.0 GPA and have a sports physical performed after July 1, 2009. The physical is good all year long so each student can easily participate in multiple sports. Any paperwork needed will be available in the front office during the summer and from the athletic department during the school year. News regarding the dates and locations for all tryouts and practices will be sent home during the first week of school

2009-2010 Supply List

This is a generic supply list. Additional supplies may be required by a teacher once school begins.

6th Grade	7th Grade	8th Grade
3 inch, 3-ring binder	3 inch, 3-ring binder	3 inch, 3-ring binder
Loose-leaf paper	Loose-leaf paper	Loose-leaf paper
Pens (blue or black)	Pens (blue or black)	Pens (blue or black)
Pencils	Pencils	Pencils
Calculator (basic)	Calculator (basic)	Calculator (basic)
Dividers	Dividers	Dividers
Folders with pockets and prongs	Folders with pockets and prongs	Folders with pockets and prongs
Composition book	Graph paper	Graph Paper
Highlighters	Highlighters	Highlighters

Hall Passes

- Students are not permitted in the halls during class periods unless accompanied by an adult (teacher, aide, or administrator) or a hall pass (found in the agenda book).
- No passes are written during the first and last 10 minutes of class.
- Students are required to carry their agenda book at all times. Student in the halls without their agenda book (i.e. hall pass) will be sent back to class.
- Students must also have a pass from their teacher to enter the building before the first bell rings.
- Students found in the halls without a pass are subject to school disciplinary action.



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